



Preparing the Works Cited List or Annotated Bibliography (Based on MLA Fifth Edition)

The Works Cited list and Annotated Bibliography are alphabetical lists of all the sources you have used in your paper.

Follow these Steps:



1. **Go through your source cards** and discard any sources you did not use. Include **ALL** sources consulted for information used in your research paper.
2. **Alphabetize your sources** using the author's last name: **Jones**, John. When there is no author, use the first significant word of the title ignoring a, an, and the: **Road** to Paradise (*The Road to Paradise*).
3. **Use MLA format** for your Works Cited following the *Examples of Works Cited*.
4. **Use the following page format:**
 - Heading: **Works Cited** (NO quotation marks)
 - Copy alphabetized sources using MLA format.
 - Double space all entries. If an entry is more than one line, indent all lines after the first half an inch (hanging indent).
 - If you have two or more works by the same author, give the author's full name for the first citation and ---. (3 hyphens followed by a period) instead of the author's name for each additional work by that author.

Examples of Works Cited

PRINT SOURCES

Book with one author

Author's last name, first name. *Title of book*. Place of publication: Name of publisher, copyright date

Barker, Karen. *Women of Steel*. New York: Knopf, 1991.

Books, two or more by the same author

Give full information for the first entry. Thereafter, in the place of the author's name, type a short line (three hyphens) followed by a period. Then proceed with the rest of the publication information.

Book with two authors

Author's last name, first name and first name, last name. Title of book. Place of publication: Name of publisher, copyright date.

Carter, Jarod, and Allen Rode. *Aids Issues*. New York: Viking, 1990.

Book with three authors

Author's last name, first name, first name, last name and first name, last name. Title of book. Place of publication: Name of publisher, copyright date.

Venolia, Jean P., Georgio Cordini, and Joseph Hitchcock. *What Makes a Literary Masterpiece*.

Chicago: Hudson, 1995.

More than three authors

Author's last name, first name followed by et. al. (the abbreviation for the Latin phrase "and others") in place of the other authors' names. Title of book. Place of publication: Name of publisher, copyright date.

Bailyn, Bernard, et. al. *The Great Republic*. Lexington, MA: D. C. Heath, 1977.

Book with an editor

Editor's last name, first, ed. Title of book. Place of publication: Name of publisher, copyright date.

Ellis, James, ed. *Teaching Shakespeare*. New York: Watts, 1995.

Book with no author's name given

Title of book. Place of publication: Name of publisher, copyright date.

***Webster's Biographical Dictionary*. Springfield: Merriam, 1961.**

Magazine/Periodical Articles (Print)

Author's last name, first name. "Title of article." Title of magazine day month year: pages.

Evans, Harold. "Coping With Unruly Children." *Time* 15 Feb. 1994: 25-29.

Note: Magazine/periodical titles are NOT followed by periods.

Newspaper Article (Print)

Author's last name, first name. "Title of article." *Name of newspaper*. day month year: page and section.

Goldsmith, Elizabeth. "The Future is Dim." *Fresno Bee* 5 July 1996: 3A

Encyclopedia, signed article

Contributor's/author's last name, first name. "Title of entry." Name of encyclopedia. Edition.

Jenkins, Robert. "Cold War." *Encyclopedia Americana*. 1997 ed.

Encyclopedia, unsigned article

"Title of entry." Name of encyclopedia. Edition.

"Tennyson, Alfred Lord." *Encyclopedia Britannica*. 1962 ed.

Pamphlet

(Treat a pamphlet as a book.)

Author's last name, first name. *Title of pamphlet*. City of publication: Name of publisher, date of publication.

Craver, Anita. *Aids: A Health Information Booklet*. Chicago: Arco Publication, 1997.

Multiple-Volume Work

Author's last name, first name. "Title of Selected Piece." *Title of Complete Work*. Editor. Vol. Number. Place of publication: Publisher, date of publication. Pages used.

Vincent, Jon S. "Jorge Amado." *Latin American Writers*. Ed. Carlos Sole. Vol. II. New York:

Charles Scribner's Sons, 1989. 293-325.



NON-PRINT SOURCES

Radio and Television Programs

Name of program. Network. Local network station, local city of broadcast. Day month year of broadcast.

Sixty Minutes. CBS. KFSN, Fresno. 12 April 1996.

Film, Video or DVD Recording

Name of director. *Title in italics*. Distributor, location, copyright date.

Moyers, Bill, dir. *Maya Angelou*. PBS Home Video, New York, 1991.

Sound Recording (Tape, CD, LP)

Name of artist. "Title of selection." *Title of work*. Conductor if available. Producer and copyright.

Webber, Andrew Lloyd. "The Old Gumble Cat." *Cats: Selections from the Original Broadway*

Cast Recording. Cond. Stanley Lewebowsky. Geffen, 1983.

Interview

Name of person interviewed (last name, first name). Type of interview (personal telephone). Day of interview Month year.

Nunn, Eli. *Personal interview*. 15 April 1996.

Performance (Concert, Play, Opera, Ballet)

Title of performance. Author if available. Director if available. Lead participants. Location. Date of performance

To Be Young, Gifted and Black. By Lorraine Hansberry. Dir. Gene Frankel. With Barbara Baxley,

Cicely Tyson, John Beal. *Cherry Theatre*, New York. 2 Jan. 1969.

Speech, Lecture, or Public Address

Name of speaker. "Title of the lecture." Name of organization sponsoring the lecture, the location, and the date.

Cohran, Kelan. "Slavery and Astronomy." *Adler Planetarium*, Chicago. 21 Feb. 2001.

ELECTRONIC SOURCES

The following citation is for World Book Online

Article in an Online Reference Database or Encyclopedia

Author's last name, first name (if given). "Title of article." *Title of electronic publication*. Publisher. Copyright date (bottom of each page). Golden Valley High School. Date of access <<http://address/filename>>.

Forsman, Eric. "Owl." *World Book Online Reference Center*. World Book. 2008. Golden Valley Library. 29 Feb. 2002 <<http://go.grolier.com>>.

The following citations are for *InfoTrac (Galenet)*. Cite the specific database you are using.

Format for a periodical reference (newspaper, magazine or journal):

Author. "Article title." *Original source of the article* Date of original source. Pages of original source. *Specific Database on InfoTrac*. Gale Group. Golden Valley High School. Date of access <<http://address/filename>>.

Brown, Charlie. "My Life in Cartoons." *Cartoon Week* 21 Nov. 1999: 7-12. *InfoTrac:*

Student Reference Center Gold. Gale Group. Golden Valley High School. 17 March 2005

<<http://galenet.gale.com>>.

Format for a reference article:

Author (if provided). "Article title." *Specific Database on InfoTrac*. Gale Group. Golden Valley High School Date of access. <<http://address/filename>>

"Classical Greek Civilization, 2000 B.C." *DIScovering World History on Student Resource Center*.

Gale Group. Golden Valley High School. 12 Oct. 1999 <<http://galenet.gale.com>>.

Format for an article that appeared in a book:

Author. "Article Title." *Title of book*. City of Publication: Publisher, Date. Pages. *Specific Database on Larger database*. Date of access. <<http://address/filename>>

Hoffman, Elaine. "The Golden Country: Love in 1984." *1984 Reviewed in Our Century*. New

York: Harper and Row, 1983. 47-56. Republished in *Contemporary Literary Criticism*

Select on Literature Resource Center. Golden Valley High School. 2 Feb. 2002

<<http://galenet.gale.com>>.

Format for Opposing Viewpoints:

Follow the "Source Citation" format found at the bottom of each document.

"Crime--An Overview." *Crime: A Serious American Problem*. Jeffrey Ferro. *Information Plus*®

Reference Series. Gale Group, 2003. Reproduced in *Opposing Viewpoints Resource*

Center. Farmington Hills, Mich.: Gale Group. 2003 Golden Valley High School 24 Mar. 2007

<<http://www.galenet.com/servlet/OVRC>>.

Listserv, and Newsgroup citations

Author's last name, first name. "Subject of message." Date of posting. Online posting. Name of Discussion List/group. Access date. URL or email address of the list/group.

Posting. Global Technology Discussion Group. 12 Nov. 2001. <listserv@globaltech.edu>.

E-mail, Personal

Sender's Last Name, First Name. "Subject Line from Posting." Day Month Year of Posting. Personal e-mail. (or E-mail to recipient's name) Day Month Year of Access.

Smith, William. "Trial results." 12 Jan. 1999. E-mail to John Henry. 29 May 1999.

Note: The *MLA Handbook* does not recommend including addresses.

Online Image (Sound, Video Clip)

Artist if available. "Description or title of image." Date of image. Online image. *Title of larger site.* Date of download. <http://address/filename>

"Mars Landing." Online image. 3 Nov. 1999. NASA. <http://www.nasa.org>.

Internet (World Wide Web) (available via web browsers)

Author's last name, first name (if available). "Title of page or document." Title of site or larger work (if applicable). Name of editor, compiler, or translator (if any). Publication information for any print version of the source. Date of electronic publication, last update, or date of posting. Name of any associated institution. Date of download. <http://address/filename>

Janke, Jim. "The American Civil War." Updated 5 May 2002. University of South Dakota. 24 June 2002 <http://www.usa.coldwar.server.gov/index/coldwar.html>.

PRIMARY SOURCES

Cite published primary sources following the format of the document in which they are printed; i.e., newspaper, book or magazine.

For unpublished primary sources, follow the appropriate non-print source format.

For examples of Works Cited not listed above, see *Research and Documentation Online* – <http://www.dianahacker.com/resdoc/humanities/list.html#47>

Annotated Bibliography

Occasionally an instructor will ask you to make an annotated bibliography or works cited. To do this, *include brief descriptive or evaluative comments* at the end of each citation. The comments may be written in the form of sentence fragments.

EXAMPLE:

Bloom, Harold. Shakespeare: The Invention of the Human. Riverhead Books, New York 1998.

Harold Bloom, Sterling Professor of Humanities, at Yale University provides an in-depth analysis of each of Shakespeare's plays and demonstrates the reasons for Shakespeare's continued popularity. Bloom's discussions center around developing an understanding of what is man.